

Employment start with your current/most recent employment, please complete all columns in full (continue on a separate sheet if necessary)				
Job Title	Company Name & Address	Company Tel.	Start Date	Leave Date



Supporting Information (please use this space to tell us why you are interested in our training program, what you to are hoping to achieve and details of your hobbies and interests)

How did you hear about us?

Poster displayed at Leaflet obtained from

Recommendation from Other (please describe)



Residency

Have you ever lived outside the UK? YES / NO If yes, date of arrival in UK.....

In which country have you been resident for the past 3 years?

Unique Learner Number

From 2008/09 it has become necessary to obtain a ULN (Unique Learner Number) to enable us to claim the relevant funding for your training course.

To do this the Learner Registration Service (LRS) was set up by the Data Service for learners aged 14 years and over and learners registered for relevant post-14 qualifications.

LRS allocates a Unique Learner Numbers (ULN) which enables the individual to access the Learner Record on the LRS website. The LRS will offer the learner the facility to access their participation and achievement data via a website and to share this with other organisations and individuals where permission is granted.

The LRS will allow those organisation listed on section 537A of the Education Act to use the ULN as a key to sharing participation and achievement data in a consistent and approved manner, promoting good information management practice.

All organisations that will have access to the information you provide are registered under the Data Protection Act 1998. At no time will your personal information be passed to organisations for marketing or sales purpose.

Please tick here if you wish to opt out of sharing participation and achievement data with those organisations listed in section 537A of the education Act.

Declaration

I declare that the information given in this document is correct to the best of my knowledge. I understand that any wilful mis-statements may affect my placement with EASI Hairdressing Academy, should I be successful.

I consent to the information I provide being kept on file and processed for recruitment purposes in accordance with the principles of the Data Protection Act 1998.

Signature:

Date:

Please turn over and complete our Equality & Diversity Questionnaire on the back of this application.

All completed application forms should be sent to the address below:

EASI Hairdressing Academy, 158 High Street, Colchester, Essex CO1 1PG. Tel: 01206 579949 / 0800 690 6823

OFFICE USE ONLY: Interview details

Interviewed by: Date: Location: Br Centre / Col Centre / In-Salon

Eligibility checked and accepted onto scheme Yes / No (If No, please explain on Support Form)

Administration costs explained: Yes / No Amount: £.....

Prior learning explored Yes / No (Detail on Support Form)

Employed Yes / No If Yes, Employer name and area

Training group allocated? Yes / No If Yes, complete start letter information below:

Training centre: B.tree / Col / In-Salon **Assessor initials:**

Training program: ILA / ALA / Alt Ed / Other.....

Frequency: Weekly / Fortnightly / Other:..... **Day(s):** Mon / Tues / Tues Eve / Wed / Thurs / Fri

Communication Tracker

Communication Type and Details	Date	By Whom:

Paperwork Provided at Interview

Type	Result / Details	Date	To
ID Form			
Certificates			



EQUAL OPPORTUNITIES MONITORING & IMPROVEMENT

EASI Hairdressing Academy are passionate about providing equal opportunities for all and celebrating our differences. We are committed to ensuring that all Learners have an equal opportunity for training and advancement in accordance with current legislation. In order to help us assess the effectiveness of this policy, and if appropriate, identify areas for improvement, we would appreciate it if you complete the sections below. Information will not be used in the selection process and be handled in line with the Data Protection Act.

Background	Age	Gender
Postcode:	Under 16 / 16 – 18 / 19 – 24 / Over 25	Male / Female

Dependents	
Do you have children under the age of 16:	YES / NO If so, how many?
Do you have any others dependents:	YES / NO If so, how many?

Marital Status (please circle which describes you best)
Married / Single / Divorced / Civil Partner / Other:.....

Sexual Orientation (please circle which describes you best or indicate if you do not wish to disclose your sexual orientation)
Heterosexual (Straight) / Homosexual (Gay or Lesbian) / Bisexual / Rather not say

Ethnicity (please tick which describes you best)	
<p>White</p> <ul style="list-style-type: none"> - English / Welsh / Scottish / Northern Irish / British - Irish - Gypsy or Irish Traveller - Any other White background <p>Mixed / Multiple ethnic group</p> <ul style="list-style-type: none"> - White and Black Caribbean - White and Black African - White and Asian - Any other mixed / multiple ethnic background 	<p>Other ethnic groups</p> <ul style="list-style-type: none"> - Arab - Indian - Pakistani - Bangladeshi - Chinese - Any other Asian background <p>Black / African / Caribbean / Black British</p> <ul style="list-style-type: none"> - African - Caribbean - Any other Black / African / Caribbean background <p>Other</p> <ul style="list-style-type: none"> - Rather not say

Religion or Belief (please circle which describes you best)
Bahai'i / Buddhist / Catholic / Christian / Hindu / Jainist / Jewish / Muslim / Rastafarian / Sikh / Zoroastrian / Humanist / Atheist (don't believe) / Agnostic / Other:..... / Rather not say

THE REHABILITATION OF OFFENDERS ACT 1974
Do you have an unspent criminal record, or any pending court case? YES / NO
If yes, please tell us the nature and date of the offence(s)
If deemed necessary can we carry out a police check? YES / NO

Support (all information will be treated in the strictest confidence)
Do you require any additional support to help you achieve or attend training? YES / NO
If you have answered 'YES', it would be helpful to give details to ensure we provide you with the right support. This could relate to a learning difficulty, physical or mental disability or temporary state such as pregnancy.